



SAN DIEGO COMMUNITY COLLEGE DISTRICT

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San Diego, California 92108-3883
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CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION
Student Services

APPROVED

**Student Services Council
October 18, 2012
9:30 a.m. – 11:00 a.m.
District Office, Room 110
Minutes**

Ailene Crakes
Cathi Lopez
David Navarro
Lynn Neault
Cat Prindle
Gerald Ramsey
Denise Whisenhunt
Peter White

Mesa Academic Senate (for Cynthia Rico)
City Academic Senate
Miramar Academic Senate
Student Services
Continuing Education Academic Senate
Miramar College
Mesa College (Interim)
City College

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- 1.0 Approval of Minutes
- September 13, 2012
 - Approved
- 2.0 Update on Pending Changes to Course Repetition for Repeatable Courses
- The Council was provided with a summary of Title 5 changes for repeatable courses.
 - The Council reviewed the approved changes and discussed how it will affect Student Services.
 - In general, courses are no longer repeatable, however there are conditions that students can repeat a course.
 - Physical education, visual arts, and performing arts courses have an enrollment limitation of 4 “takes” for courses similar in content (referred to as “families”). Also, it was clarified that “takes” includes withdrawals (W’s).
 - The Council agreed to review the Title 5 changes for repeatability at the upcoming spring 2013 counselor workshop.

3.0 SB 1440 Degrees Communication Plan Update

- The Council discussed the pending SB 1440 degrees communication plan for students.
- The Vice Presidents of Student Services and campus counselors met previously on Tuesday, October 16th, to plan the outreach to students including the email letter that will be sent out to students this coming week.
- The email letters from each campus will be sent out on the following dates to students with educational plans in the applicable majors:
 - City College – October 18, 2012
 - Mesa College – October 23, 2012*
 - Miramar College – October 18, 2012

*Mesa's letter did not go out as scheduled. Mail date pending.

4.0 New Enrollment Priorities - Revisited

- At the previous meeting, the Council agreed to take the proposed registration priorities to their constituent groups for consultation. The Council was reminded that the feedback will be discussed at the next Student Services Council meeting (November 1, 2012).
- The Council revisited the working draft on academic standing rules for loss of enrollment priority and the Board of Governors Fee Waiver (BOGW). Discussion followed.
- The Council agreed to discuss the new enrollment priorities framework and priority groups at the upcoming spring 2013 counselor workshop.

5.0 AB 2133 - Combat to College Act of 2012

- The Council was provided with a summary on AB 2133 – Combat to College Act 2012. Discussion followed.
- The Combat to College Act of 2012 grants priority registration for enrollment to qualifying students for any academic term attended at a CSU, California Community Colleges (CCC) or UC, for four academic years after he/she has left state or federal active duty, which he/she may use within 15 years of leaving state or federal active duty.

- It was proposed that the academic year should be defined as “any enrollment term in an academic year.” Also, eligibility will expire after four years of priority registration. The Council agreed.
- The Council also discussed providing educational planning services for veterans. Veterans should be serviced at any college and not necessarily at the college where they are receiving benefits. This will be much more efficient for students and staff.

6.0 ASU – Program for Guaranteed Admission Proposal (Gerald Ramsey)

- Gerald Ramsey provided an update to the Council on the proposed Arizona State University (ASU) program for guaranteed admission. The program is a partnership between ASU and San Diego Miramar College. He confirmed that the proposal is ready to be approved.
- The Council asked for clarification on whether the agreement requires General Education (GE) certification since it will have a workload impact. Gerald Ramsey agreed to follow up and report back.

7.0 Online Rosters for Spring Update

- Lynn Neault shared with the Council that the new fully online roster will be effective spring 2013.
- It was clarified that printed rosters will no longer be produced for opening day, however add codes will continue to be printed.
- The opening day timeline and processing (Thursday, close of business) will remain the same for spring 2013.

8.0 Spring Letter for Students

- The Council was provided with a draft *Welcome letter* to students for spring 2013. The letter provides strategies for students for the upcoming year in registering for classes, hours and staff availability for support services, important deadlines, and financial aid processing.
- The Council reviewed and made changes to the letter.
- The final letter will be posted on the District Student Services website.
- Peter White suggested that add codes should have an expiration date of 48 hours. The Council agreed to discuss the idea at a future meeting.

9.0 Counselor Workshop Spring 2013 (Cynthia Rico)

- The Council confirmed that the spring 2013 Counselor Workshop will be held on Friday, February 22, 2013, at Mesa College, room G-101.
- The Council agreed to begin developing the agenda at the next Student Services Council meeting. Agenda items to date:
 - Priority Registration
 - Repetition Regulations
 - Associate Degrees for Transfer

10.0 Joint CIC/SSC Meeting

- The Council agreed to meet with the Curriculum Instructional Council (CIC) on November 29th (2:30– 4:00 p.m.), District office, room 245, to discuss the following items:
 - Elimination of Math 34A
 - Associate Degrees for Transfer Update
 - Repetition Regulation Changes for Repeatable Courses
 - Aligning Curriculum Offerings with Student Demand